

MICHIGAN UNIFORM UNDERGRADUATE GUEST APPLICATION INSTRUCTION PAGE

This form will serve as your application for admission as a guest student at a Michigan college or university. All prospective students should check with the Guest Institution to determine if additional requirements are required for admission or enrollment. This form does not ensure transferability of courses taken at the Guest Institution to the Home Institution.

Special attention should be paid to all pre-requisite and co-requisite course requirements of the Guest Institution where the course is to be taken.

Fill out PART I of the application. Then take it to the Registrar (or officer at your school who processes Guest Applications) where PART II will be completed and signed. The completed Guest Application will then be sent from the Home Institution to the school to which you are applying.

Guest Students.....

1. are subject to all the admission and registration regulations of the Guest Institution.
2. do not have permission to register as a degree candidate at the Guest Institution.
3. are responsible to determine that the Home Institution will accept credit earned as a guest student.
4. must understand that falsification of any part of the Guest Application may result in cancellation of admission and/or registration at the Guest Institution.
5. must arrange to have a transcript of any guest credit earned as a guest student sent from the Guest Institution back to the Home Institution.
6. wishing to apply for financial aid should verify their eligibility with the Guest Institution.

Revised 03/06

MICHIGAN UNIFORM UNDERGRADUATE GUEST APPLICATION

(Please follow the instructions on the reverse side of this page)

PART I (To be completed by applicant)

1. Name: _____ 2. Social Security No: _____
Last (Maiden) First Middle

3. Sex*: M / F 4. Birth Date*: _____ 5. Citizenship (Country): _____ (Visa Type) _____

6a. Racial/Ethnic Background* - please check only ONE category which best describes you:

White/Non-Hispanic Black/Non-Hispanic Hispanic American Indian or Aleut (AIEA) Asian or Pacific Islander (API)

6b. Are you MULTIRACIAL*? Y / N

*If you answer "Yes", please mark all of the races below that apply to you.

White/Non-Hispanic Black/Non-Hispanic Hispanic American Indian or Aleut (AIEA) Asian or Pacific Islander (API)

NOTE: For purposes of this question, you are Multiracial if you have parents from more than one of the broad race categories listed in Item 6a OR if at least one of your parents is Multiracial.

7. Current Address: _____ Phone: (_____) _____
No., Street, City, Zip

8. Home Address: _____ Phone: (_____) _____
No., Street, City, Zip

9. Email Address: _____

10. High School: _____ Graduation Date: _____
Name, City, State

11. State of Legal Residence: _____ County of Legal Residence: _____
The above has been my legal residence since: _____

12. Guest Application to: _____
College or University, City, State

13. Guest Term Dates: _____ to _____
Month, Year Month, Year

14. Have you previously applied for admission to this institution? Yes No

15. Have you previously attended classes at this institution? Yes No If "Yes", please indicate dates: _____

16. Courses that you plan to take: _____
Course Number(s), Title(s)

I certify that the above statements are true. I agree to abide by the regulations of the institutions named above while I am enrolled. I authorize the release of any records from my home institution which the guest institution may require.

Student's Signature: _____ Date: _____

*Optional and for Identification Purposes Only.

PART II (To be completed by an official at the institution in which the student is currently enrolled)

1. Institution currently or last enrolled: _____
College or University, City, State (Home Institution)

2. Enrolled Status: Currently Enrolled? Yes No Last Date of Attendance: _____

3. Standing: "C" Average or Better? Yes No Eligible to Return? Yes No

I certify that the statements in Part II are true.

Signature Title Date Phone No. Seal

NOT OFFICIAL WITHOUT COLLEGE/UNIVERSITY SEAL

(Revised 03/06)

Olivet College Office of the Registrar

Please print your responses below and return to the Registrar's Office

Part I. Basic Information

Name: _____

Olivet College ID Number _____ Date of Request _____

1. How many semester hours have you earned toward your degree? _____
 (Do not include the proposed guest semester or current semester hours)

2. How many semester hours are you currently taking? _____

3. How many semester hours have you transferred in to Olivet College? _____

4. How many guest semester hours have you earned previously? _____

Part II. Proposed Guest Semester Information

1. I request permission to enroll as a guest student at _____

2. The guest institution is on the (circle one): semester hour plan quarter/term hour plan

3. List each course to be taken at the guest institution and attach a copy of a course description for each course.

Subject	Course Number	Course Title	Credit Hours

Part III. Approvals

 Advisor Signature Date

 Academic Performance Committee Signature

Approval Date _____ Denial Date _____

Registrar's Office

Date received _____ Received by _____

Date entered _____ Entered by _____