

How to Care for and Wear Face Masks and Coverings

Students, faculty and staff must take the health and safety of other members of the OC family into consideration. All students, faculty and staff will be expected to exemplify Individual and Social Responsibility by complying with guidelines and procedures. This includes the **requirement to wear a mask or face covering.**

A cloth face covering should:

- Reach above the nose, below the chin, and completely cover the mouth and nostrils.
- Fit snugly against the sides of the face.
- Be made of multiple layers of fabric that you can still breathe through.
- Be able to be laundered and machine dried without damaging the material or shape.

Putting On/Taking Off the Face Covering

- Wash hands or use hand sanitizer prior to handling the face covering.
- Avoid touching the front of the face covering.
- Do not touch your eyes, nose or mouth when removing the face covering.
- Wash hands immediately after removing.
- Don't put the face covering around your neck or up on your forehead.

Care and Storage

- Cloth face coverings should not be used more than one day at a time and should be washed after daily use. Masks should be replaced if soiled, damaged or visibly contaminated.
- Clean/unused mask should be kept in a paper bag, if possible, to keep it from contamination. A zip locked plastic bag is an alternative. Paper bags breathe, unlike plastic bags.

Laundering

- You can include your face covering with your regular laundry.
- Use regular laundry detergent and the warmest appropriate water setting for the type of cloth used to make the face covering.
- If you put in the dryer, use the highest heat setting and leave in the dryer until completely dry.
- If you air dry the face mask, lay it flat and allow it to dry completely. If possible, place the cloth face covering in direct sunlight.

Expectations to Comply

Students could be subject to discipline for refusing to comply with the Olivet College CARES guidelines and protocols, which includes the requirement that a mask will be worn. For more information, visit www.olivetcollege.edu/occares or scan the QR code below.

