

Appendix B Olivet College CARES Employee Pledge

In joining the Olivet College community, we commit ourselves to the principles of the Olivet College Compact and accept the obligation entrusted to us to foster a culture of responsibility at the college. In recognition of our shared commitment to *Individual and Social Responsibility*, I agree to adhere to local, state and federal health guidelines and requirements and the measures Olivet College deems necessary and appropriate for its campus by following the Olivet College CARES Pledge.

I Pledge To:

1. Take Care of Myself

- Complete daily health screenings while on campus.
- Monitor my health for the symptoms of COVID-19.
- Report to a designated campus representative, if I have been in contact with someone suspected of a COVID-19 infection or someone who has tested positive for COVID-19, or if I have any of the following symptoms that are new/different/worse from baseline of any chronic illness:
 - Fever of 100.4 or higher, or feel feverish
 - New or worsening cough
 - Shortness of breath or difficulty breathing
 - Chills
 - Headache
 - Sore throat
 - Loss of smell or taste
 - Runny nose or congestion
 - Muscle aches
 - Abdominal pain
 - Fatigue
 - Nausea
 - Vomiting
- Report to a designated campus representative, if I experience fever of 100.4 or higher, dry cough, difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, or loss of taste or smell.
 - Contact the Director of Human Resources, Terri Glasgow (tglasgow@olivetcollege.edu), and report their exposure or symptoms using the Olivet College CARES screening app.
- Wear a mask or face covering:
 - when in a campus building working with or in the presence of others;
 - when moving through shared spaces and common areas in a building; and
 - when physical distancing is not possible outside (i.e., at least 6 feet between you and others).
- Wash my hands often with soap and water or use hand sanitizer.

2. Take Care of Others

- Practice social/physical distancing with students, colleagues, and others in the wider campus community.
- Stay home if I feel ill or after exposure to someone who is ill or who has tested positive for COVID-19 and report my status to the designated campus representative identified above.
- Avoid bias-based discrimination against people of certain ethnic backgrounds as well as anyone perceived to have been in contact with the virus.

- Be positive, flexible, and helpful to anyone around me who may be in need of support.

3. Take Care of Our Olivet Community

- Complete the daily health screening and participate in contact tracing efforts as needed, to preserve the wellness of the community.
- Carefully and respectfully, follow the Olivet College CARES Pledge.

As a condition of my return to campus, I agree to do my part to maintain my own health and to support the health and well-being of all members of our campus community by following the Olivet College CARES Pledge. By signing below, I acknowledge I have access to the Olivet College CARES Plan and understand the college cannot guarantee a COVID-19-free campus (www.olivetcollege.edu/occares). Further, I recognize I could be subject to discipline for refusing to comply with the Olivet College CARES policies, including termination of employment.

Violations of the OC CARES Pledge will be addressed by the Office of Human Resources.

Signature _____ Date _____